



Office of  
Academic Programs

**Application to Change  
Program (School), Plan (Major) and Advisor**

**Please be sure to carefully read the instructions below.**

- It is the **student's responsibility** to ensure that the "Departmental Approval" section (Page 3) is completed by the department offering the major they wish to change to. Students must then **bring** the signed form to the Office of Academic Programs (W.B. Young, Room 211) for processing.
- Students must fill out this application **completely** and sign the student section. Be sure to put your name and PeopleSoft number on **all** of the pages of the application.
- Students will be informed by an email to their Huskymail account if/when the change has been approved and processed.
- There is a checklist below for your convenience. Make sure you have all items completed on the checklist before returning the application to the Office of Academic Programs.

**Checklist:**      \_\_\_\_\_ Signed Request                      \_\_\_\_\_ Unofficial Transcript                      \_\_\_\_\_ Departmental Approval

**STUDENT SECTION**

**PROGRAM, PLAN AND ADVISOR CHANGE REQUEST** (*Request to transfer to AGNR from another school/college within UConn*):

**Name:** \_\_\_\_\_ **PeopleSoft I.D. #:** \_\_\_\_\_

**FROM:** Program \_\_\_\_\_ Plan \_\_\_\_\_ Advisor: \_\_\_\_\_  
(School/College) (Major)

**TO:** Program \_\_\_\_\_ Plan \_\_\_\_\_ Concentration: \_\_\_\_\_  
(School/College) (Major) (Area of Interest/Subplan)

**ADVISOR REQUESTED:** \_\_\_\_\_ *Please note:* requesting a specific advisor **does not** guarantee that this is the advisor you will be assigned by the Department.

**Tentative Career Goals:**

\_\_\_\_\_  
\_\_\_\_\_

The University of Connecticut campus at which you are currently or were previously registered (circle one):

STORRS      AVPT      HTFD      STAM      TORR      WTBY

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_



Office of  
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**STUDENT BIOGRAPHICAL DATA:**

Name \_\_\_\_\_  
(Last) (First) (Middle Initial)

Student ID # \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_  
(PeopleSoft ID) (M/D/Y)

Email: \_\_\_\_\_  
(HuskyMail Account)

Permanent Address: \_\_\_\_\_  
(home) Number and Street City State Zip Code

Temporary Address: \_\_\_\_\_  
(off-campus housing or dorm) Number and Street City State Zip Code

Phone Numbers: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
(Permanent/Home #) (Temporary/Dorm #) (Cell #) (Other #)

High School Attended: \_\_\_\_\_  
(Name and Location) (Graduation/GED (Month/Year))

**Emergency Contact Information:**

Name: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Phone Numbers: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
(Permanent/Home #) (Temporary/Dorm #) (Cell #) (Other #)

Address: \_\_\_\_\_  
Number and Street City State Zip Code

Does your family own or operate an agricultural business? Yes \_\_\_\_\_ No \_\_\_\_\_ Type/Location: \_\_\_\_\_

Family members that have attended the College of Agriculture and Natural Resources or the Ratcliffe Hicks School of  
Agriculture: \_\_\_\_\_  
(Name) (Relationship) (Year of Graduation)



Office of  
Academic Programs

Name: \_\_\_\_\_  
PeopleSoft I.D. #: \_\_\_\_\_

**DEPARTMENT APPROVAL**

\_\_\_\_\_  
(Date)    **Approved**                      \_\_\_\_\_  
(Date)    **Denied**                              \_\_\_\_\_  
(Date)    **Pending (Wait for grades to be posted)**

***If Approved:***

Program \_\_\_\_\_  
(School/College)                      Plan \_\_\_\_\_  
(Major)                                      Concentration: \_\_\_\_\_  
(Area of Interest/Subplan)

Assigned Advisor: \_\_\_\_\_  
(Name)                                      (Office Location, Building/Room #)                                      (Phone Number)

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Department Approval \_\_\_\_\_  
(Signature of designated person in department responsible for Approvals)                                      Date \_\_\_\_\_

**NEW DEAN'S APPROVAL**

\_\_\_\_\_  
(Date)    **Approved**                              \_\_\_\_\_  
(Date)    **Denied**                                      \_\_\_\_\_  
(Date)    **Pending (Wait for grades to be posted)**

School Change Effective \_\_\_\_\_  
(Semester/Year)                                      \_\_\_\_\_  
(Catalog Year)                                      Plan of Study \_\_\_\_\_

Approval Signature \_\_\_\_\_                                      Date \_\_\_\_\_

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Status Change Processed In PeopleSoft:                                      \_\_\_\_\_  
(Initials)                                      (Date)

Email sent to Student, Copies sent to Department/Advisor:                                      \_\_\_\_\_  
(Initials)                                      (Date)