University of Connecticut
College of Agriculture and Natural Resources

Office of
Academic Programs

Application To Change Plan (Major)

- It is the **student's responsibility** to ensure that the "Departmental Approval" section (below) is completed by the department offering the major they wish to change to. Students must then ***bring*** the signed form to the Office of Academic Programs (W.B. Young, Room 211) for processing.
- Students will be informed by email to their Huskymail account if/when the change has been approved and processed.
- There is a checklist below for your convenience. Make sure you have all items completed on the checklist before returning the application to the Office of Academic Programs.

Checklist: _____ Signed Request _____ Unofficial Transcript _____ Departmental Approval

STUDENT SECTION

Name: _____ Student I.D. #: _____

Email: _____ Current Plan (Major) & Advisor: _____
(HuskyMail Account)

Request for Transfer to: _____ _____ _____
Plan (Major) Advisor Concentration/Area of Interest/Subplan

Please note: Requesting a specific advisor ***does not*** guarantee that this is the advisor you will be assigned to by the Department.

Signature of Student _____ Date _____

DEPARTMENT APPROVAL

Approved to be admitted to: _____ _____ _____
Plan (Major) Advisor Concentration/Area of Interest/Subplan

Advisor Information _____
(Office Location, Building/Room #) (Phone Number)

Comments _____

***ATTENTION DEPARTMENTS*: Please note, the change of major is approved at the Departmental level. The Office of Academic Programs will process any/all approved requests.**

Department Approval: _____ Date _____
(Signature of designated person in department responsible for approvals)

For Internal Use Only

Status Change Processed In PeopleSoft (Initials/Date): _____ Copies Sent to Department/Advisor: _____